

ADMINISTRATIVE NOTES TO SHAREHOLDERS FOR THE 20th ANNUAL GENERAL MEETING OF REDTONE DIGITAL BERHAD

Day, Date and Time of Meeting	: Thursday, 1 December 2022, 10.00 a.m.
Remote Participation and Voting Facilities / Meeting Platform	: https://www.berjayaregistration.com.my
Broadcast Venue	: Manhattan V, Level 14, Berjaya Times Square Hotel Kuala Lumpur, No. 1, Jalan Imbi, 55100 Kuala Lumpur
Mode of Communication	: (1) Email your questions to corporateaffairs@redtone.com not later than 5.00 p.m. on Monday, 28 November 2022 (2) Submit your pre-meeting question through the RPEV Facilities (in accordance with the procedures as set out in Appendix A) (3) Typed text in the Meeting Platform

Entitlement to Participate and Vote Remotely

Shareholders whose names appear on the Record of Depositors (“ROD”) as at **24 November 2022** shall be eligible to attend, participate and vote remotely in the meeting, or appoint proxy(ies)/ the Chairman of the general meeting to attend, participate, speak and/or vote on his/her behalf.

Broadcast Venue

The Broadcast Venue is only meant to facilitate the conduct of the virtual 20th AGM. No Shareholders should be physically present or admitted at the Broadcast Venue on the day of the 20th AGM.

Appointment of Proxy(ies)

If a shareholder is not able to participate in the 20th AGM remotely, he is strongly encouraged to appoint the Chairman of the Meeting as his proxy and indicate the voting instructions in the Form of Proxy. The instrument appointing a proxy must be deposited at the office of Berjaya Registration Services Sdn. Bhd. at 09-27, Level 9, Berjaya Times Square, No.1 Jalan Imbi, 55100 Kuala Lumpur, Wilayah Persekutuan, or submitted electronically via BReg e-Portal at <https://www.berjayaregistration.com.my> on or before Tuesday, 29 November 2022 at 10:00 a.m.

If your appointed proxy(ies) is not an existing user of BReg e-Portal, he/she is required **to register as a user** (in accordance with the procedures as set out in Appendix A). Upon processing of your Form of Proxy and registration as a user of BReg e-Portal, we will grant your proxy(ies) access to remote participation at the Meeting to which he/she is appointed for instead of you. PLEASE NOTIFY YOUR PROXY(IES) ACCORDINGLY.

If you wish to personally participate in the Meeting, please do not submit any Form of Proxy for the Meeting. You will not be allowed to participate at the Meeting together with the proxy(ies) appointed by you.

Poll Voting

The voting at the 20th AGM will be conducted by poll in accordance with Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Berjaya Registration Services Sdn. Bhd. as the Poll Administrator to conduct the poll by way of electronic voting and Symphony Corporate Services Sdn. Bhd. as Independent Scrutineers to verify the poll results.

Remote Participation and Voting Facilities (“RPEV Facilities”)

As no shareholder should be physically present at the Broadcast Venue, we urge all shareholders to participate in the meeting remotely via BReg e-Portal at <https://www.berjayaregistration.com.my>. **All users are to read, agree and abide to all the Terms and Conditions of Use and Privacy Policy as required throughout the e-Portal.**

Enquiry

If you have any enquiry prior to the 20th AGM, please contact the following person during office hours from Monday to Friday from 9.00 a.m. to 5.30 p.m. (except public holiday):-

Share Registrar/Poll Administrator

Berjaya Registration Services Sdn. Bhd.
09-27, Level 9, Berjaya Times Square,
No. 1, Jalan Imbi, 55100 Kuala Lumpur
Contact person : Cik Suryani Binti Miswan
Telephone No. : 03-2145 0533
Facsimile No. : 03-2145 9702
Email : shareg@berjayareg.com.my

RPEV Facilities

1. The RPEV Facilities, using the Zoom Cloud Meetings Application, will enable you to exercise your rights as a Shareholder of the Company to participate (including to pose questions to the Board) and to vote at the 20th AGM.
2. Shareholders/Proxies/Corporate Representative are to participate and vote remotely at the 20th AGM using the RPEV Facilities which can be accessed via Berjaya Registration Services Sdn. Bhd. ("BReg") website at <https://www.berjayaregistration.com.my> ("BReg e-Portal").
3. Proxies and Corporate Representatives who wish to use the RPEV Facilities must ensure that the duly executed Forms of Proxy (for Proxies) or Certificates of Appointment (for Corporate Representatives) are submitted to the Company **on or before Tuesday, 29 November 2022 at 10:00 a.m.**
4. Shareholders/Proxies/Corporate Representatives are to read and to follow the procedures as set out below to use the RPEV Facilities:-

Procedures		Actions/ Remarks
BEFORE THE 20th AGM		
(i)	Registration as a User of the BReg e-Portal	<ul style="list-style-type: none"> • Access the BReg e-Portal at https://www.berjayaregistration.com.my • Click <<Login/Register>> followed by <<Register New User>> to register as a new user. • For an individual shareholder/proxy, please complete your registration by filling up the information required and upload a clear copy of your MyKAD (both front and back) or passport. • For a corporate or authorized representative of the body corporate, please complete the registration by filling up the information required and upload the Certificate of Appointment. • You are required to read and agree to the terms and conditions prior to your submission of your registration. • Please enter a valid email address in order for you to receive a verification email from the BReg e-Portal. • An email notification will be sent to you once your registration is verified and approved by the BReg e-Portal. • If you are an existing registered user of the BReg e-Portal, you do not need to register again.
(ii)	Submission of your pre-meeting question for the 20 th AGM	<ul style="list-style-type: none"> • You may submit your pre-meeting questions by logging into the BReg e-Portal anytime between 29 November 2022 at 10:00a.m. to 1 December 2022 at 9:30a.m.
(iii)	Submission of the E-Proxy Form	<ul style="list-style-type: none"> • A shareholder registered with BReg e-Portal can submit the E-Proxy Form by logging onto the BReg e-Portal. • Login to the BReg e-Portal at https://www.berjayaregistration.com.my with your User ID and password. • Click <<E-PROXY LODGEMENT>>, search for the 20th AGM and click <<CHOOSE>>. • Fill up the E-Proxy Form by inserting your CDS Account number, number of shares for each of your proxy(ies) and indicate your voting by selecting <<FOR>> or <<AGAINST>>. If no specific direction is given, the proxy will vote or abstain from voting at his/her discretion. • Kindly review and check your completed E-Proxy Form and agree to the terms and conditions before clicking on <<SUBMIT>> for submission of the E-Proxy Form. • An email notification will send to you as an acknowledgement of your submission.
ON THE 20th AGM DAY		
(i)	Participation through Livestream	<ul style="list-style-type: none"> • Login to the BReg e-Portal at https://www.berjayaregistration.com.my with your User ID and password for remote participation at any time from 9:30am, i.e. thirty (30) minutes before the commencement of the 20th AGM. • If you have forgotten your password, you can reset it by clicking on <<FORGOT PASSWORD>> and follow the instructions to reset your password. • Select <<My Virtual Meeting>> under the Main Menu. • Click <<Join Meeting>> to join the livestream of the 20th AGM.

		<ul style="list-style-type: none"> If you have any question(s) during the 20th AGM, you may use the Q&A platform to submit your question(s). The Chairman of the 20th AGM/ Board members/ the Management/ relevant adviser(s) will endeavor to respond to your question during the Meeting. You may participate in the Meeting using the web browser on your device or by downloading Zoom Cloud Meetings Application.
(ii)	Online Remote Voting	<ul style="list-style-type: none"> The voting session will commence once the Chairman of the 20th AGM declares that the voting platform is activated. Select the <<Voting>> option next to the <<Join Meeting>> and to indicate your votes for the resolution/(s) that are tabled for voting. Kindly submit your votes on the resolution(s) as they appear on the screen. Your vote(s) is/are final and cannot be amended once submitted. The voting session will end upon declaration by the Chairman of the 20th AGM.
(iii)	End of the RPEV Facilities	<ul style="list-style-type: none"> The RPEV Facilities session will end after the Chairman announces the closure of the 20th AGM.

Notes: -

- (a) Should your registration to join the 20th AGM be approved, we will make available to you the rights to join the livestream of the 20th AGM and to vote remotely using the RPEV Facilities. Your login to the BReg e-Portal on the day of the 20th AGM will indicate your presence at the 20th AGM.
- (b) If you encounter any issues with your online registration at the BReg e-Portal, please call +6010-526 5490/ +603-21450533 or e-mail to shareg@berjayareg.com.my for assistance.
- (c) No recording or photography of the 20th AGM proceedings is allowed without the prior written permission of the Company.
- (d) By registering for the remote participation and electronic voting meeting and/or submitting the instrument appointing a proxy(ies) and/or representative(s), the member of the Company has consented to the use of such data for purposes of processing and administration by the Company (or its agents); and to comply with any laws, listing rules, regulations and/or guidelines. The member agrees that he/she will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the stockholder's breach of warrant.